

LANCASTER-LEBANON ASSOCIATION OF EDUCATIONAL OFFICE PROFESSIONALS

TO: All Senior High School Guidance Counselors & Business Education Departments
FROM: Sherry Zimmerman, LLAEOP Scholarship Committee Chairman
RE: SCHOLARSHIP AVAILABLE FROM THE LANCASTER-LEBANON ASSOCIATION OF
EDUCATIONAL OFFICE PROFESSIONALS (LLAEOP)

SCHOLARSHIP AVAILABLE:

The Lancaster-Lebanon Association of Educational Office Professionals is pleased to offer a Scholarship in the amount of \$1,000 to a 2020 Lancaster County or Lebanon County High School graduate who shows promise and interest in the **secretarial/business field**. An impartial selection committee will choose the winner. Final selection will be made by April 30, 2020. Payment of the scholarship will be made directly to the college/school upon written notification of the student's acceptance in a business related program. Enclosed are applications for candidates to complete.

CRITERIA: Criteria for awarding the scholarships are:

1. Financial need
2. Scholastic achievement
3. Seriousness of purpose
4. Qualities/traits of leadership, citizenship, and service
5. Recommendation from Business Education Department
6. Goal: A career in secretarial, office technology, accounting, business education (not teaching)

PROMOTION:

Please announce this opportunity to students who will graduate in June 2020. If possible, place this information in your Counselor Bulletin, School Website and in your e-mail and building announcements concerning scholarships. Additional forms may be duplicated.

DEADLINE FOR RECEIVING APPLICATIONS:

All applications **MUST** be returned to me and postmarked by March 15, 2020. Mail completed applications to:

Mrs. Sherry Zimmerman
LLAEOP Scholarship Committee
Annville-Cleona School District
520 South White Oak Street
Annville, PA 17003-2249

Thank you for your interest and cooperation.

Attached: Application